

CARRYDUFF PRESBYTERIAN CHURCH

HEALTH AND SAFETY GENERAL POLICY

We at Carryduff Presbyterian Church recognise our duties under the Health and Safety at Work (NI) Order 1978 and other relevant legislation. We will endeavour to meet the requirements of this legislation so as to ensure that we maintain a safe and healthy environment. Our employees and volunteers have been informed of their responsibilities to take all reasonably practicable steps to ensure the safety, health and welfare of those that are likely to be affected by the conduct of our undertaking.

We have a Health and Safety Subcommittee appointed and their remit is set out in the Terms of Reference which is part of this document. These terms will be kept under review on a two yearly basis.

Carryduff Presbyterian Church recognises the duty to ensure the following:

- The provision and maintenance of a safe place of work, safe systems of work, safe equipment and a healthy and safe working environment.
- Ensuring that hazards are identified and regular assessments of risks are undertaken.
- The provision of such information, instruction and training as is necessary to ensure employees and others are assured of a safe and healthy working environment.
- The promotion of awareness of health and safety and encouraging health and safety best practice throughout our organisation.
- Ensuring that we are taking the appropriate protective and preventative measures.
- Ensuring that we have access to competent advice and are able to secure compliance with our statutory duties.

In order that we can achieve our objectives and ensure our employees and volunteers in authority recognise their duties under health and safety legislation whilst at work, we will ensure that we inform them of their duty to take reasonable care of themselves and others who may be affected by their activities.

Carryduff Presbyterian Church Congregational Health and Safety Sub-Committee.

Terms of Reference

1. To provide advice on health and Safety matters to the Congregation Committee
2. To organise training for Church Organisations regarding health and safety practices and in particular on risk assessments.
3. To ensure Congregational Organisations carry out risk assessments.
4. To carry out risk assessments for Church services and events as required.
5. To monitor risk assessment documentation and have updated as and when necessary.
6. To report health and safety issues to the Congregational Committee and advise on the appropriate action.
7. To prepare Health and Safety policies and documentation or arrange for its completion in compliance with regulations as required.

Membership of the Congregational Health and Safety Sub-Committee:-

Clare Stevenson

Danny Todd

Wilson Jebb

Christine Houston

John Cousins

Daniel Lowe

Signed... *Clare Stevenson*.....

Dated.....15th October 2019.....

(Position) Health & Safety Subcommittee Convenor.

